

CITY OF TALLMADGE BUSINESS RETURN

GENERAL INSTRUCTIONS

Who Must File a Business Return: Every Partnership, Corporation, LLC, Subchapter-S, Association, Estate, or Trust, whether a resident or non-resident who conducts a business as defined by the Tallmadge income tax ordinance must file a tax return on its business activity and pay tax on the net profits.

Extensions Of Time To File will be granted by the City of Tallmadge if all of the following conditions apply:

- (1) The extension is received prior to the due date
- (2) The taxpayer is current with all previous years' filings
- (3) No amounts are owed the City for previous tax filings

Please remember that it is an extension of time to file and not an extension of time to pay.

Heading

- (1) Checkmark the appropriate box for the type of entity filing this return.
- (2) If the taxpayer is not on a calendar year basis, please indicate your fiscal year beginning and ending dates.
- (3) Please print the local trade name and local business address if different from the mailing address.

1. Enter your total taxable income as shown on your federal form(s) before deducting any federal net operating loss.
2. Addition of items that are not deductible for municipal tax purposes to the taxable income (loss) shown on your federal return.
 - 2a. Capital losses from the sale or disposition of property are not taken into consideration in arriving at city taxable income.
 - 2b. Expenses attributable to non-taxable income (remember to deduct non-taxable income on line 3a through 3c) are not allowed as a deduction.
 - 2c. Exclude all federal, state, local and any other taxes based on income.
 - 2d. Exclude all guaranteed payments to partners.
- 2e. Charitable contributions are not allowed as a deduction.
2. Total of lines 2a through 2f.
3. Reconciliation with taxable income (loss) shown on your federal return as to revenues that are not taxable for municipal tax purposes.
 - 3a. Capital gains from the sale, exchange or other disposition of property shall not be taken into consideration in arriving at net profits earned.
 - 3b. Interest and dividend income is not taxable by the City. Enter total non-taxable income (add 3a-3c) on Line 3.
4. Add lines 1 and 2 and subtract line 3.
5. If the books and records of a taxpayer doing business inside and outside of the City of Tallmadge disclose with reasonable accuracy the net profit attributable to Tallmadge, then only this portion shall be considered as having taxable situs in Tallmadge. However, if this cannot be determined a business allocation formula consisting of the average of property, gross receipts and wages paid may be used by such business entities, with permission of the Tax Administrator.
 - 5a. The total amount of real and tangible property within and outside the City in Column A. Insert the total amount of real and tangible property located within the City in Column B.
 - 5b. The net book value of real and tangible personal property rented by the taxpayer shall be determined by multiplying gross annual rents payable by eight (8). Gross rent means the actual sum of money or other consideration payable, directly or indirectly, by the taxpayer for the use or possession of property. Insert the total amount of rentals within and outside the city in Column A. Insert the total amount of rentals located within the City in Column B.
- 5c. Add the totals of lines 5a and 5b of Column A and enter it on line 5c of Column A. Add the totals of lines 5a and 5b of Column B and enter it on

line 5c of Column B. Divide line 5c of Column B by line 5c of Column A and enter the percentage on the percent line of line 5c.

- 5d. The percentage of the taxpayer gross receipts is derived from sales made, work done, and services rendered in the City divided by the total gross receipts within and outside the City during the period covered by the return. Total gross receipts should be entered on line 5d of Column A. Gross receipts within the City should be entered on line 5d of Column B. The percentage derived by dividing line 5d of Column B by line 5d of Column A should be entered on the percent line of line 5d.
- 5e. The percentage of taxpayer's wages, salaries, commissions and other compensation is derived from the amount recognized within the City divided by the amount within and outside the City during the period covered by the return. Total wages should be entered on line 5e of Column A. Wages within the City should be entered on line 5e of Column B. The percentage derived by dividing line 5e of Column B by line 5e of Column A should be entered on the percent line of line 5e.
- 5f. Add the percentages of lines 5c, 5d, 5e and divide by three (3). Enter the percentage on the percent line of line 5f.
6. Multiply line 4 by the percentage on line 5f. If Loss - Enter 0.
7. Previous net operating losses may be carried forward for one (1) year prior to 2004. No portion of a net operating loss shall be carried back against net profits of a prior year. Please include a schedule of your calculations. Net operating losses may be carried forward for (1) year prior to 2004 by ord 92-2003.
8. Subtract line 7 from line 6.
9. Multiply line 8 by 2.0%. If line 8 is a negative amount, enter zero (0).
10. Enter the amount paid to the city as estimated income tax payments submitted to the City for the current filing year if the amount is different than the pre-printed amount.
11. Enter the amount of tax credit carried over from the previous tax year if different from the pre-printed amount.
12. Enter the total amount of payments and credits. Add lines 10 and 11.
13. If the difference between line 9 and line 12 is less than \$5.00, enter zero and proceed to line 19.
14. If line 12 is greater than line 9 and not less than \$5.00, you have overpaid. Subtract line 12 from line 9 and enter the amount of overpayment on line 14.
15. Enter an amount equal to or less than your entitled refund (line 14) you wish to have applied to your next year's annual return. Also place this amount on line 21.
16. Subtract line 15 from line 14 and enter on line 16.
17. If line 9 is greater than line 12 and not less than \$5.00, an amount is due the City. Subtract line 12 from line 9 and enter the tax you owe on line 17.
18. Enter the amount of interest and/or penalty for late filing or taxes unpaid. Penalty for failure to file a tax return timely is \$25.00. Any unpaid income taxes will bear penalty of 1.5% and interest of 1.5% compounded monthly.
19. Enter the estimated tax liability for the upcoming year. This must equal 100% of prior year tax liability or 90% of current year tax liability.
20. Multiply line 19 by 25%.
21. Enter amount from line 15.
22. Subtract line 21 from line 20 and enter the difference on line 22. This amount represents the first quarterly estimated tax payment.
23. Add line 17, 18 and 22 and enter on line 23.

City of Tallmadge Business Income Tax Return 2008

P.O. Box 35 • Tallmadge, Ohio 44278-0035
 Telephone Number: (330) 633-5599 Fax: (330) 633-8835
 Web Site Address: www.tallmadge-ohio.org

Paid Amount \$ _____ Date _____

**File this return with the City of Tallmadge by April 15, 2009
 or within 4 months of fiscal year end**

Federal I.D. # _____

Principal Business Activity _____

Check one of the following:

- Corporation
- LLC
- Partnership
- Subchapter S
- Other (explain) _____

Year beginning _____ Year ending _____

Local Trade Name (DBA) _____

Local Address _____

INCOME

Office Use Only

1. Total taxable income (loss) (please attach 1120, 1120S, 1120A, 1065 or 1041)	1			1	
2. Items not deductible 2a. Capital losses 2b. Expenses attributable to non-taxable income 2c. Taxes based on income 2d. Guaranteed payments to partners 2e. Charitable contributions 2f. Other (explain) _____ Total items not deductible (add lines 2a, 2b, 2c, 2d, 2e and 2f)	2a 2b 2c 2d 2e 2f				
3. Items not taxable 3a. Capital gains 3b. Interest and dividend income 3c. Other (explain) _____ Total items not taxable (add lines 3a, 3b and 3c)	3a 3b 3c				
4. Adjusted taxable income (loss) (add lines 1 and 2 and subtract line 3)	4				
5. Business allocation formula (apply percentage by dividing Column B by A) 5a. Average value of real and tangible personal property 5b. Gross annual rentals multiplied by eight (8) 5c. Total (add lines 5a and 5b) 5d. Gross receipts from sales and work or services performed 5e. Total wages salaries, commissions and other compensation of all employees 5f. Average percentage (add the percentage on lines 5c, 5d, 5e and divide by 3)	(A) Located Everywhere 5a 5b 5c 5d 5e 5f	(B) Located in Tallmadge 5a 5b 5c 5d 5e 5f			
6. Amount allocable to Tallmadge (multiply line 4 by line 5f) (If Loss -Enter 0)	6				
7. Loss carried forward from previous one year prior to 2004 (please attach schedule)	7				
8. Tallmadge taxable income (subtract line 7 from line 6)	8				

TAX AND CREDITS

9. Tallmadge tax due before credits (multiply line 8 by 2.0%)					
10. Estimated tax payments made to Tallmadge	10				
11. Income tax credit carried forward from prior years	11				
12. Total tax payments and credits (add lines 10 and 11)	12				
13. If difference between line 9 and line 12 is less than \$5.00, enter zero and proceed to line 19	13				

REFUND

14. If line 12 is greater than line 9, and not less than \$5.00, enter the difference, which is amount of overpayment					
15. Amount of line 14 to be credited to next year's estimated tax liability (enter here and on line 21)	15				
16. Amount to be refunded (subtract line 15 from line 14) Proceed to line 19	16				

AMOUNT PAYABLE TO CITY

17. If line 9 is greater than line 12, and not less than \$5.00, enter the difference, which is the balance due for the current year					
18. PENALTY \$ _____ + INTEREST \$ _____ + LATE FEE \$ _____	18				

DECLARATION OF ESTIMATED INCOME TAX FOR YEAR 2009

19. Estimated tax liability for the tax year (See Instructions)					
20. First quarter of estimated tax payable to City (multiply line 19 by 25%)	20				
21. Previous year credits applied to estimated tax payments (line 15)	21				
22. Net amount due for initial quarterly payment (subtract line 21 from line 20)	22				
23. Total amount due (add line 17, 18 and 22) Make check payable to CITY OF TALLMADGE.	23				

Office Use Only

The undersigned declares this is to be a true, correct and complete return of Tallmadge Income Tax for the period stated

Signature of Officer or Partner	Title	Date / /
Tax preparer's Signature (If other than taxpayer)	Phone # () -	Date / /

I authorize the Tallmadge Income Tax division to discuss my account and enclosures with my preparer (above) _____ Yes _____ No