

City of Tallmadge  
 Ritchie Memorial Shelter House Price Guide  
 109 West Avenue

Day	Time	Rate	Security Deposit
<b>PERSONAL RENTAL</b>			
Monday thru Thursday	6:00 pm to 11:00 pm	\$60.00	\$100.00
Friday	6:00 pm to 11:00 pm	\$80.00	\$100.00
Saturday & Sunday	12 noon to 11:00 pm	\$100.00	\$100.00
<b>ORGANIZATIONAL RENTAL</b>			
Monday thru Friday	6:00 pm to 11:00 pm	\$30.00	\$100.00
Friday	6:00 pm to 11:00 pm	\$40.00	\$100.00
Saturday - Sunday - Holidays	12 noon to 11:00 pm	\$50.00	\$100.00

Reservations may be made one year in advance.  
 Call City of Tallmadge –Rentals - 330-633-0855 to schedule the hall.

The Security Deposit is required the day a reservation is made. This secures the date and is returned about 2 weeks after the event date. Rental payments are due no later than one month before the reserved date.

A Rental Agreement must be signed and returned to City of Tallmadge – Rentals or may be dropped off in the City’s drop box.

Security Deposits and Rental payments may be charged by phone with a VISA/Mastercard or Rental Payments may be mailed or drop off at City of Tallmadge – Rentals, 46 North Avenue, Tallmadge, OH 44278. All checks are payable to: City of Tallmadge.

Hall Seats: 100 people  
 Hall dimension: 75ft x 35ft  
 Tables: (15) - 8ft rectangular tables  
 Kitchenette size kitchen with microwave, stove, refrigerator and 2 coffee pots (100 & 55 cup)

It is the Renter’s responsibility to set up and take down the tables, take the garbage out to dumpster and wipe up major spills. You leave the hall in same condition you found it. Keys are to be picked up at City Hall – Service Department –Monday through Friday (9am-2pm) and returned in Drop Box at City Hall.