

Council Meeting Agenda

THURSDAY, JANUARY 12, 2023
7:00 P.M.

IN COUNCIL CHAMBERS
46 NORTH AVENUE, TALLMADGE, OH

All Council Meetings are Live Streamed

MEETING PROCEDURES

Public input is invited at the beginning of the meeting to discuss an item not on the agenda. If an item is on the agenda or set for public hearing, public input is invited at the appropriate time on the agenda as recognized by Clerk or Committee Chair. Please wait until you are recognized, state your name, and address so that your comments may be properly recorded and limit your remarks to a period of two (2) minutes or less. Anyone wishing to address Council is encouraged to register with the Clerk of Council or through the online form by 3 p.m. on the day of the meeting.

Written comments may be submitted to Council and should be received by 3 pm on the day of the meeting. All comments will be provided to the Council members before the meeting if received by the deadline. Written comments and participation registration may be submitted via:

1. City's Website (<https://tallmadge-ohio.org/meetingregistration>)
2. Email (council@tallmadge-ohio.org)
3. Mail (46 North Avenue, Tallmadge, OH 44278)

1. Call to Order:

2. Opening Prayer & Pledge of Allegiance:

Prayer: Pastor Jim Case, Tallmadge Lutheran Church.

Pledge of Allegiance:

3. Roll Call:

4. Correcting and Adopting the Previous Meeting Minutes:

[12-8-22 Council Meeting Minutes](#)

5. Financial Reports:

- [Fire & EMS Fund Transfer](#) in the amount of \$100,000, [Street Maintenance & Repair Fund Transfer](#) in the amount of \$120,775, and a [transfer from the FEMA Hazard Mitigation Grant](#) to the General Fund in the amount of \$189,448 to Council on 12-29-22.
- [Appropriation Report](#), [Fund Report](#) and [Revenue Report](#) for the period ending 12-31-22 to Council on 1-6-23.
- [December Financial Reports](#) to Council on 1-6-23.
- [Tallmadge Recreation Center Profit and Loss Report](#) for the period ending 12-31-22 to Council on 1-6-23.
- [Income Tax Comparisons](#) for the period ending 12-31-22 to Council on 1-6-23.
- [Consolidated Investment Portfolio](#) for the period ending 12-31-22 to Council on 1-6-23.
- [Income Tax by Source Report](#) for the month of December to Council on 1-6-23.
- [Revenue Comparisons for Major Funds](#) for the period ending 12-31-22 to Council on 1-6-23.
- [Maca Park Summary 2022](#).

6. Public Hearings:

7. Community Input:

8. Agenda Additions:

- Discussion and adoption of [2023 Meeting Dates](#).

Richardson Trust Fund:

- Appointment of Chairperson – Carol Kilway has offered.
- Appointment of Secretary – Craig Sisak has offered.

Firefighters' Dependents Fund:

- Appointment of Chairperson from Council: - Carol Kilway has offered.
- Appointment of Secretary from Council – Craig Sisak has offered
- Appointment of Seth Dowler and Brian White as Board Members elected by the Fire Department.

- Appointment of Chip Billows to serve as the At-Large Member appointed by Council.

Planning & Zoning Commission:

- Mayor's Appointment: Bob Kostko 3 years

Veteran's Committee:

- Mayor's Appointments: Jim Forsythe Non-Resident 3 years
Kelly Ward Non-Resident 2 years
- Council's Appointments: Adam Bozic Resident 3 years
Terry Fitzpatrick Resident 2 years
- Dir. of Public Service: Mike Rorar Resident No term

9. **Reports of Administrative Officers:**

- a. **Mayor/Director of Economic Development**
- b. **Director of Administration/Director of Safety**
- c. **Director of Public Service**
- d. **Director of Finance**
- e. **Director of Law**

10. **Reports of Standing Committees of Council of the Whole:**

a. **Planning and Zoning**

Carol Kilway, Chair
Rebecca Allman, Vice Chair

The Planning & Zoning Committee deals with land use, zoning, conditional uses, planning, economic and community development, and public property.

i. **2nd Readings of Ordinances and Resolutions**

A. **Ord. 2022-85 – Amended – P&Z recommends approval by a vote of 5-0.**

Amending Ord. 74-2016 approving and granting a conditional zoning certificate for Village at Town Center Phase 4 and amending Partial Phase I to applicant Testa Enterprises, Inc. on behalf of owner VTC Development, LLC for Parcel Number 6000310 (North Ave.) and Parcel Numbers 6010466 and 6010467 of 100 North Avenue.

Sponsor: Carol Kilway

ii. **Additional Items**

b. **Finance**

Craig Sisak, Chair
Jonathon Bollas, Vice Chair

The Finance Committee deal with budget, appropriations and reappropriations, bonds, franchises, investments, and expenditures.

i. **First Readings of Ordinances and Resolutions**

A. **2023-12** – Authorizing the Director of Public Service to negotiate and the Mayor to contract for various policies of insurance for the City and providing for immediate enactment.

Sponsor: Director of Public Service Rorar

B. **2023-16** – Authorizing the Mayor to enter into the necessary contract or resolution for the City's participation in the ODOT Cooperative Purchasing Program and providing for immediate enactment.

Sponsor: Director of Public Service Rorar

C. **2023-17** – Expressing intent to sell unneeded, obsolete, or unfit municipal personal property including but not limited to vehicles and equipment by internet and/or auto auction in calendar year 2023 and providing for immediate enactment.

Sponsor: Director of Public Service Rorar

D. [Res. 2023-1](#) – Authorizing the Portage County Auditor to advance payment of local taxes collected for the 2022 tax year, payable in 2023 and providing for immediate enactment.

Sponsor: Director of Finance Gilbride

E. [Res. 2023-2](#) – Authorizing the Summit County Fiscal Officer to advance payment of local taxes collected for the 2022 tax year, payable in 2023 and providing for immediate enactment.

Sponsor: Director of Finance Gilbride

ii. **Additional Items**

c. **Personnel**

Jonathon Bollas, Chair
Adam Bozic, Vice Chair

The Personnel Committee deals with personnel, labor relations, insurance claims, Rules of Council and State Statutes.

i. **Additional Items**

d. **Community Issues/Safety**

Mary Gutman, Chair
Carol Kilway, Vice Chair

The Community Issues Committee deals with Parks and Recreation, civic affairs, and liaison between Council and the Recreation Board and intergovernmental affairs.

i. **Additional Items**

e. **Safety**

Adam Bozic, Chair
Craig Sisak, Vice Chair

The Safety Committee deals with disaster services, communications, fire, and paramedics, police, and health.

i. **First Readings of Resolutions and Ordinances**

A. [2023-18](#) – Authorizing the Mayor to enter into a contract for the purchase of two heart monitors without competitive bidding and providing for immediate enactment.

Sponsor: Director of Public Safety Cooper

ii. **Additional Items**

f. **Public Service**

Rebecca Allman, Chair
Mary Gutman, Vice Chair

The Public Service Committee deals with streets, highways, sidewalks, buildings, and improvements: water, sewer, electricity, gas, energy resources, recycle, waste, and trash.

i. **First Readings of Resolutions and Ordinances**

A. [2023-1](#) – Authorizing the Director of Public Service to advertise for bids and the Mayor to enter into contract for pavement maintenance and providing for immediate enactment.

Sponsor: Director of Public Service Rorar

- B. [2023-2](#) – Authorizing the Director of Public Service to advertise for bids and the Mayor to enter into a contract for pavement marking and providing for immediate enactment.
Sponsor: Director of Public Service Rorar
- C. [2023-3](#) – Authorizing the Director of Public Service to advertise and solicit bids and the Mayor to enter into a contract for concrete projects on public property and providing for immediate enactment.
Sponsor: Director of Public Service Rorar
- D. [2023-4](#) – Authorizing the Director of Public Service to advertise for bids and the Mayor to award a contract for temporary labor and providing for immediate enactment.
Sponsor: Director of Public Service Rorar
- E. [2023-5](#) – Authorizing the Mayor to enter into a contract with Prime AE Group, Inc. for general traffic engineering and consulting services for various streets and projects and other general engineering services and providing for immediate enactment.
Sponsor: Director of Public Service Rorar
- F. [2023-6](#) – Authorizing the Mayor to contract with CT Consultants for engineering and consulting services relating to water system development and other general engineering services and providing for immediate enactment.
Sponsor: Director of Public Service Rorar
- G. [2023-7](#) – Authorizing the Mayor to contract with Burgess and Niple, Inc. for engineering and consulting services relating to water system development, general engineering services, and planning and zoning consulting and providing for immediate enactment.
Sponsor: Director of Public Service Rorar
- H. [2023-8](#) – Authorizing the Mayor to contract with GPD Group for general engineering and consulting services and providing for immediate enactment.
Sponsor: Director of Public Service Rorar
- I. [2023-9](#) – Authorizing the Mayor to contract with Brandstetter Carroll Inc. for engineering and consulting services relating to parks and recreation design and engineering and providing for immediate enactment.
Sponsor: Director of Public Service Rorar
- J. [2023-10](#) – Authorizing the Mayor to contract with DMS Water Solutions Co., LLC for engineering and consulting services relating to water system development and other general engineering services and providing for immediate enactment.
Sponsor: Director of Public Service Rorar
- K. [2023-11](#) – Authorizing the Ohio Director of Transportation to complete the mowing of IR76 within the City limits and providing for immediate enactment.
Sponsor: Director of Public Service Rorar
- L. [2023-13](#) – Authorizing the Mayor to enter into the necessary contract or resolution for the purchase of salt and salt brine through the ODOT Cooperative Purchasing Program and other inter-governmental purchasing programs and providing for immediate enactment.
Sponsor: Director of Public Service Rorar
- M. [2023-14](#) – Authorizing the Director of Public Service to advertise for bids and the Mayor to enter into a contract for chip sealing of parking lots and providing for immediate enactment.
Sponsor: Director of Public Service Rorar

N. [2023-15](#) – Authorizing the Director of Public Service to advertise for bids and the Mayor to award a contract for trucking and hauling and providing for immediate enactment.

Sponsor: Director of Public Service Rorar

ii. **Additional Items**

- 11. **Reports of Special Committees:**
 - a. **Council Operations Committee**
 - i. **Additional Items**
- 12. **Announcements:**
- 13. **Adjournment:**

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