

## TALLMADGE GROW (CIC) MEETING MINUTES

Meeting Minutes: February 17, 2021 at 1:30 AM

### OPEN

Mayor David Kline opened the Tallmadge Grow (CIC) special meeting on February 17, 2021 at 1:30 PM with the following members present (joined virtually due to the State of Emergency and using Microsoft Teams):

Board Member	Present	Absent
David Kline	x	
Mollie Gilbride	x	
Matthew Springer	x	
Becky Allman	x	
Don Pavlik	x	
Mary Tricaso	x	
Michael Carter	x	
David Bierce	x	
Chuck Wiedie	x	

Mrs. Megan Raber, statutory agent for the Tallmadge Grow was also present.

### SECRETARY'S REPORT

Mr. Springer requested approval of the January 13, 2021 Annual meeting minutes.

Mr. Wiedie moved to approve the meeting minutes as submitted, Ms. Tricaso, second the motion. Mayor Kline called for the vote. The motion passed 9-0.

Mr. Springer requested approval of the January 13, 2021 Regular meeting minutes.

Mrs. Allman moved to approve the meeting minutes as submitted, Ms. Tricaso, second the motion. Mayor Kline called for the vote. The motion passed 9-0.

### TREASURER'S REPORT

Mr. Pavlik requested approval to utilize Clifton, Larson and Associates (CLA) for the preparation of 2021 financial statement services at a cost of \$3,300.

Mrs. Allman moved to approve financial services of CLA as presented, Mr. Wiedie, second the motion. Mayor Kline called for the vote. The motion passed 9-0.

Mr. Pavlik requested to utilize Clifton, Larson and Associates (CLA) for the preparation of taxes at a cost of \$950.

Mrs. Allman moved to approve tax services of CLA as presented, Mr. Wiedie, second the motion. Mayor Kline called for the vote. The motion passed 9-0.

### VICE PRESIDENT'S REPORT

Mr. Carter stated he had nothing to report at this time but would discuss a topic during New Business.

**PRESIDENT'S REPORT**

Mr. Kline stated that he had no formal requests or discussions topics.

**OLD BUSINESS**

None.

**NEW BUSIENSS**

Mr. Carter stated that he had met with members of the Tallmadge Chamber of Commerce ("Chamber") to gauge their interest in partnering with the CIC on a small business grant program. The proposed program would award businesses which have been negatively impacted by COVID-19. The Chamber leadership met in recent weeks to discuss the topic and approved taking necessary steps to get the program off the ground. The Tallmadge Small Business COVID-19 Relief Fund will provide financial assistance to small businesses in Tallmadge, Ohio who have been negatively impacted by the COVID-19 pandemic. Since this a community-based effort, any assistance will be based on first come and first serve, urgent need, and availability of funds. To be eligible for assistance, a business must meet the following requirements and guidelines:

- Business must be located in Tallmadge, Ohio or was an active member of the Tallmadge Chamber in 2020.
- Business has 60 or fewer employees.
- Business must be retail, personal service, or food/bar establishment.
- Business must have been negatively impacted by COVID-19 pandemic. Profit and loss statements will be requested.
- Additional priority will be given to applicants who businesses have been ordered by the state of Ohio to close or had its operations limited.

Mrs. Gilbride asked for clarification on the maximum award amount. Mr. Carter responded by saying that there is not currently a maximum award amount established but the Chamber would be open for suggestions.

Mayor Kline stated that the CIC should have the ability to define the program criteria and establish award amounts.

Mr. Pavlik asked about the process to be used by the Chamber when reviewing applications. Mr. Carter stated that the Chamber would have representation from the CIC on the executive review committee. Mr. Carter explained that he along with Mrs. Allman would serve as representation for both groups as they review future applications seeking grant dollars.

Mr. Wiedie questioned if the program criteria should evaluate how the funds would be used by a recipient.

Mr. Carter stated that in his opinion, if a business can demonstrate a profit/loss then we shouldn't worry about how the money is being reinvested back into the business. However, a question could be included on the application which asks how the money is being used.

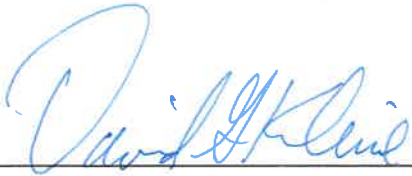
Mrs. Gilbride suggested that the program criteria also specify that applicants remain in compliance with local taxing agencies before receiving grant dollars.

Mayor Kline questioned why we would not use a similar format as what was successfully done by the Greater Akron Chamber of Commerce when they received grant money from Summit County. Mayor Kline suggested following a similar format.

Mayor Kline requested that additional program details be drafted for the board's consideration. A special meeting could be called in the near future.

**ADJOURNMENT**

With no further business to come before the Tallmadge Grow CIC, Mayor Kline adjourned the meeting at 2:07 PM.



Mayor David Kline, President



Matthew Springer, Secretary