

## CITY OF TALLMADGE BOARD OF CONTROL

**Minutes of Special Meeting Scheduled For:** Wednesday, January 19, 2022 @ 9 a.m.

**Members Present:** Mayor Kline, Law Director Raber, Finance Director Gilbride, Service Director Rorar, President of Council Loughry

**Non-Member Employee Present:** Justin Delaney, I.T.

**Meeting Chaired By:** Mayor Kline

**Minutes:** Karen

Morgan

**Item 1) Call To Order and Approval of B.O.C. Minutes for December 28, 2201 meeting.**

Mayor Kline called the meeting, held in council chambers, to order at 9:01 a.m. Raber: I move to approve the minutes of the December 28<sup>th</sup> meeting; seconded by Gilbride. Vote to approve: 5/0.

**Item 2) Authorizing the Mayor to enter into a contract with *Prime AE Group, Inc.* for general traffic engineering and consulting services for various streets and projects and other general engineering services (as approved in Ord. 2022-5)**

Loughry: I move to approve the contract with *Prime AE Group, Inc.*; seconded by Gilbride. Vote to approve: 5/0.

**Item 3) Authorizing the Mayor to contract with *CT Consultants* for engineering and consulting services relating to developments and other general engineering services (as approved in Ord. 2022-6)**

Loughry: I move to approve the contract with *CT Consultants*; seconded by Raber. Vote to approve: 5/0.

**Item 4) Authorizing the Mayor to contract with *Burgess & Niple, Inc.* for engineering and consulting services relating to water system development, general engineering services and planning and zoning consulting (as approved in Ord. 2022-7)**

Loughry: I move to approve the contract with *Burgess & Niple, Inc.*; seconded by Raber. Vote to approve: 5/0.

**Item 5) Authorizing the Mayor to contract with *GPD Group* for engineering and consulting services relating to general engineering services (as approved in Ord. 2022-8)**

Loughry: I move to approve the contract with *GPD Group*; seconded by Raber. Discussion: Raber: I would just like to say for the record that as Law Director, I supervised all the engineering groups. We have used them for years and they all have served the city well in a wide variety of capacities. Vote to approve: 5/0.

**Item 6) Authorizing the Director of Public Service to negotiate and the Mayor to contract for various policies of insurance for the city (as approved in Ord. 2021-12)**

Mayor: This contract is for *Wichert Insurance Company*. I have provided you with the policy that Wichert provided. It will be a rate increase of 6.5% which is basically flat when you consider the

addition of adding lift stations and generators and the construction project at Fire Station 2 (under insurance as a brand new building under construction). The other item that was additional was the

Cyber security that went up 25%. Due to what is going on in the market now, they are getting a lot of claims for ransom wear so they bumped our policy up a little and they feel confident that we are now covered very well. Rorar: And the fact that we had it was great because you can't get it anymore . . . Mayor: Yes, we started out with that a long time ago, even before we knew what "cyber" meant! We kept saying should we continue this or not? And decided yes, we should so it's a good thing we did early on. And I know Justin was involved a lot with Tom Wichert in the writing of our policy and he was appreciative of that. Gilbride moved to approve the contract with *Wichert*; seconded by Raber. Discussion: Loughry: I'll add that there's really no other game in town to even get a competitive bid from. . . Mayor: He does get competitive bids within his . . . he is the agent and there are no other agents that really can handle this type of thing. He handles a huge group of municipalities across not only Ohio, but I think he goes down into Florida now too. They are a good company. Any other questions? Vote to approve: 5/0.

**Item 7) Authorizing the Director of Law to negotiate and to enter into a contract with *Oriana House, Inc.* to provide for a misdemeanor work release program, *Halfway House*, and home incarceration for misdemeanor offenders (as approved in Ord. 2022-16)**

Loughry: I move to approve the contract with *Oriana House, Inc.*; seconded by Raber. Discussion: Raber: This is a housekeeping ordinance. I typically don't come close to the \$50,000 at this point but because of how they're set up, they're more comfortable with us going through the process, authorize the contract etc. and it won't hurt to have it approved. Mayor: Thanks. Vote to approve: 5/0.

**Item 8) Authorizing the Director of Law to enter into an agreement with the *Summit County Public Defender's Commission* and authorizing payment therefore (as approved in Ord. 2022-17)**

Loughry: I move to approve the agreement with the Summit County Public Defender's Commission and authorizing payment therefore; seconded by Raber. Vote to approve: 5/0.

**Item 9) Authorizing the Mayor to enter a contract with *Kastner, Westman & Wilkins, LLC* for legal services and consulting services (as approved in Ord. 2022-18)**

Loughry: I move to approve the contract with *Kastner, Westman & Wilkins, LLC*; seconded by Raber. Discussion: Raber: On this one we continued to use them for subject matter that includes collective bargaining. Hopefully we will not have to use the whole amount but I felt

like we had the legislation, we had better go ahead and get it approved. This amount of money was budgeted and then if we were to need it for any reason, the legal fees would have to go back to council for a reappropriation if necessary. Hopefully that will not come to pass. Loughry: So Megan, do you

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use them for anything? You say you use different folks for different things. Mayor: They are primarily “personnel contract related”. Raber: Yes. Vote to approve: 5/0.

**Item 10) Additional Items: Item 10 A) Mayor: We did have two items on the council agenda that were adopted and inadvertently left off of today’s B.O.C. agenda. It was Ord. 2022-19 authorizing the Mayor to purchase an online subscription services from *Microsoft Corporation* which are special in nature and not requiring a competitive bid. Upgrades for the online subscription services are anticipated to possibly exceed \$50,000 (approved in Ord. 2022-19)**

Loughry: I move to approve the Mayor’s purchase of online subscription services without competitive bidding from *Microsoft Corporation* in an amount anticipated to exceed \$50,000 but not to exceed the annual appropriation; seconded by Gilbride. Discussion: Loughry: That’s sole source right, that’s who we’re going to use? Delaney: Right. They’re going to be coming down to sell Microsoft but they add additional costs to it. So we’re going directly to the source. This is really coming to fruition, it will be over \$50,000 this year projected because they’re increasing the costs and instead of \$20 a month for a normal user, we’re going to \$23 a month. Loughry: So do we take advantage if there are multi-year breaks? Do you do that or is this something that has to be done every year? Delaney: We pay monthly on it. They have the ability to do a year but we go up and down so much that it is better for us to take a monthly. This month we might have 200 users and the next 195. Delaney: Our main users (full-time) are going from \$20 to \$23. Our part-time users that have computer email access are at \$8 and are going up to \$10. We’re lucky enough to get a news article before the “bucket time”, that just happened . . . (next words indecipherable because of items being moved on the table that the recorder is on?) Vote to approve: 5/0.

**Item 10B) Mayor: This concerns the other piece of legislation, Ord. 2022-25, which authorizes the Mayor to enter into a contract with *Graphic Enterprises* for the lease/purchase of copy/printing equipment through the state purchasing program as provided.**

Loughry: I move to approve the Mayor’s entering a contract with *Graphic Enterprises* through state purchasing for copy/printing equipment; seconded by Raber. Vote to approve: 5/0.

**Item 11) Adjournment:** The meeting was adjourned at 9:16 a.m.

