

MINUTES OF THE CIVIL SERVICE COMMISSION MEETING
August 19, 2020 – 8:00 A.M.

Members Present: Chairman Jan Naso
Commissioner Christine Higham

Non-Members Present: Police Chief Ron Williams
Director of Public Service Mike Rorar
Jill Stritch

The August 19, 2020 Civil Service Commission meeting was called to order. Minutes of the July 22, 2020 meeting were approved as published.

Chairman Naso stated that the only item on the agenda today is the Part-Time Records Clerk position. The exam was conducted on August 12th at 6 p.m. There were six applicants; all six took the test and all six passed the exam.

Mr. Naso: I make a motion to certify the Part-Time Records Clerk Eligibility List. Motion was seconded and passed with no discussion.

The list of names with copies of their applications were given to Chief Williams. A copy of the list of names was also given to the Mayor.

Director of Public Service Mike Rorar was in attendance and asked if he could move a superintendent who is civil service into another department? For example, if I have a street superintendent that I want to put him in Parks & Rec, is that something that Civil Service has to approve?

Mr. Naso stated that he does not know and that he will run that through the Law Director. Ask her that question. Mrs. Stritch asked Mr. Rorar if he would be changing positions or just departments? Mr. Rorar answered that it would be a similar position, supervisor to supervisor, but departments would be changed. Mr. Naso asked who would supervise the Street Department then? Mr. Rorar: Mike Weigand supervises, so the question is if I could take an assistant and move him as an assistant into another department.

Chairman Naso stated that he couldn't think of a reason why you couldn't, but that he would still want to run that through the Law Department. He told Mike to ask her and let him know what she says.

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Mr. Rorar said that he had hired three people. Mr. Naso: We've updated the list each time you hired somebody so you still have ten people to choose from. The original list that was given in March that we combined with the last test we gave, that original list is no longer active for General Laborer. So, you just have the one list that we've given you with ten names on it for General Laborer.

Mr. Rorar thanked the Commission.

Meeting adjourned at 8:05 a.m.

An audio file of this meeting is available in the Civil Service office.

Jan T. Naso, Chairman

Civil Service Commission
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