

**MINUTES OF THE CIVIL SERVICE COMMISSION MEETING**  
**September 4, 2019 - 8:00 A.M.**

**Members Present:** Chairman Jan Naso  
Commissioner Christine Higham

**Non-Members Present:** Director of Administration Dr. Don Cooper  
Police Chief Ron Williams  
Director of Law Megan Raber  
Mayor Dave Kline

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The September 4, 2019 Civil Service Commission meeting was called to order. Minutes of the June 26, 2019 meeting were approved as published.

Chairman Naso told about the Lateral-Entry Police Officer Testing Procedure. We had 28 initial applicants, 18 took the agility test and 14 passed. The agility tests were given on August 8, 13, 31 and 27. **I make a motion to certify the Lateral-Entry Police Officer Eligibility List. Motion was seconded by Mrs. Higham and passed with no discussion.** Mr. Naso gave to Chief Williams the list of names along with copies of their applications.

Mr. Naso spoke about the Part-Time Firefighter Test that was given on August 21. A list of 32 names was created, combining ten names from the previous list created from the August 29, 2018 test and 22 names from the August 21, 2019 test. He said that we don't have to certify the list. It has been given to Chief Passarelli along with copies of their applications. *Clerk's notation: The list does not have to be certified because of the nature of the position not being classified.*

Chairman Naso stated that this was the first time we implemented the application fee instead of a testing fee and it worked perfectly. It was a good change.

Meeting adjourned at 8:03 a.m.

An audio file of this meeting is available in the Civil Service office.

Jan T. Naso, Chairman

Civil Service Commission  
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