

Court Rental and Discount Information

September 26, 2019

Attention Basketball Coaches:

We understand there is a shortage of places and limited times available for your teams to practice. That is why we are offering rentals of courts at the Tallmadge Recreation Center at a 50% discount off the regular price for those in our leagues. This discount allows you to rent court time at the rate of \$27.50 per hour.

In order to maximize the number of teams able to take advantage of this discount, we are asking interested teams to fill out and return the attached **Court Rental Request Form by Friday, October 18, 2019**. Please list three days/times in order of preference. We will try to accommodate as many requests as possible. We will process court rental requests starting Monday, October 21, 2019 and will call coaches to confirm rental days and times and to take payment.

Rentals at the 50% discount will be available for rentals beginning Monday, October 28, 2019 and will continue through Sunday, January 26, 2020. Reservations made prior to Monday, October 28, 2019 will be charged at full price. To qualify for the discount, teams must adhere to the guidelines below. Teams that meet these requirements may reserve court time with the rental request form attached.

1. Your team must be currently enrolled in our basketball league/tournament.
2. Your league/tournament registration fee must be paid in full to reserve court time.
3. A current list of team players must be on file at the TRC to reserve court time.
4. Only players on the roster may practice in our facility.
5. A concussion certified coach must be on the court during all practices and games.
6. Rentals must be paid in full at time of reserving the court (visa/mc accepted).

After the reservation request forms have been processed, all other reservations will be accepted on a first-come, first-serve basis. There will be no refunds unless management cancels the rental. Dates and available times are subject to change as management deems necessary.

All teams must adhere to the following policies for all rentals. Failure to comply may result in cancellation of future court rentals at the team's expense.

Policies and Procedures for Renters

1. Teams must have a copy of their roster on file with TRC prior to the first rental date.
2. Only players on the roster may practice at Tallmadge Recreation Center.
3. All teams must have a concussion certified coach present at all practices.
4. Teams must wait in the vestibule area until the coach arrives.
5. Teams may enter the facility 10 minutes prior to the start of the rental to change clothes.
6. Teams are not permitted to take the court earlier than their scheduled practice time. Teams must vacate the court at the end of their scheduled rental time.

Court rentals after Monday, October 28, 2019 can be made over the phone by calling the Tallmadge Recreation Center front desk at 330-634-2349. If you have any questions, please contact me at rkeen@tallmadge-ohio.org or 330-634-2349 ext. 1251.

Thank you for choosing our league!

Randy Keen
Sports Program Coordinator
City of Tallmadge Recreation Department

Tallmadge Recreation Center
All Star Community Basketball League Gym Rental Request Form

Team (community/grade/gender): _____

Coach's Name: _____

Phone number: _____

Email address: _____

Please list your gym rental request in order of preference:

1. _____
2. _____
3. _____

IN ORDER TO PROCESS YOUR REQUEST:

1. Your team must be registered and paid in full for the All Star Community League
2. Your team roster must be on file with Randy Keen

REQUESTS ARE DUE BY FRIDAY, OCTOBER 18, 2019.

We will process requests the week of Monday, October 21, 2019. We will call you with your dates and times once they have been processed. Payment is due at time of call in order to complete your reservation.

After Monday, October 28, 2019 all reservations will be on a first come, first served basis.

OFFICE USE ONLY:

Received by: _____ **Date/Time:** _____

Team paid in full: Y N **Roster on file:** Y N **Concussion Certification on file:** Y N

City of Tallmadge Parks & Recreation Department
46 N. Munroe Rd, Tallmadge, OH 44278 * 330-634-2349 * www.tallmadgerecreation.org

